Application for Enrolment

45 - 49 Susman Avenue
Blairgowrie
Randburg
Telephone : 010 634 2623
010 634 2636
Email : admin@winnersacademy.co.za
Website: www.winnersacademy.com

"we are more than conquerors"
Romans 8:37

ATTACH ID PHOTOGRAPH HERE

OFFICE USE ONLY

(Do not complete)

Full Name and Surname of Learner: _____

Family Code/Admission No.: _____

Grade: R 1 2 3 4 5 6 7 8 9 10 11 12

Date of Acceptance: _____

Date of Admission : _____

Date of Departure: _____

Foreign Learner: YES / NO

INITIAL ☐ INITIAL ☐

Dear Parent/Guardians,

Thank you for expressing an interest in Winners Academy. To ensure full completion of this application process, the following checklist will assist you to navigate through this application document.

- **SECTION A : Student Information**
- **SECTION B : Parent/Guardian Information**
- **SECTION C : Medical Information**
- **SECTION D : School Fee policy & Account**
- **SECTION E : Contract**

NOTE:

- Applications are processed subject to full completion of this application and all supporting documents have been submitted.
- Both parents/guardians have initialled and signed the application/contract.
- Registration Fee is paid in full (R500).
- Winners Academy is an independent entity that holds the right of admission by discretion of its Internal Leadership and Board of Directors.

The following documents must be submitted.

GRADES R - 12

- Certified copy of learners Birth Certificate
- Copy of both parents'/guardians' and liable account holder's ID document/Card (or passport with permit)
- Copy of Learners permit & passport (foreign Learners only)
- Copy of Learners updated immunization card
- 1 x Colour ID photograph of the learner
- Learner's latest school report (of current school, original & stamped) – **NOT APPLICABLE FOR GRADE R**
- Latest tuition statement of current school **- NOT APPLICABLE FOR GRADE R**
- Transfer Card from previous school if transferring **- NOT APPLICABLE FOR GRADE R**
- Confidential report (**APPLICABLE FOR GRADES 2 – 12)**
- Copy of latest school report if transferring
- Proof of Income (most recent payslip) & 3 months bank statements of the liable account holder
- Proof of address for the debtor (latest utility bill with latest physical or postal address)
- Copy of learner's medical aid card
- Police certificate or death certificate in the absence of one parent
- Religious Declaration
- R500 **non-refundable** registration fee

Please note that,

- *Learners entering Grade R must be 5 turning 6 years.*
- *Learners entering Grade 1 must be 6 turning 7 years.*

May God grant you the wisdom and provision you require as you commit your learner/s education to our school.

Sincerely,

Winners Academy

INITIAL INITIAL

SECTION A - STUDENT INFORMATION

Present age & Grade	
Full Name	
Surname	
Preferred Name	
Date of Birth	
ID/Passport No:	
Nationality	
Religious Denomination	
Gender	Male : Female :
Ethnic Group	
Home Language	
Additional Languages	
Requested Admission Date	
Requested Admission Grade	
No. of years in Admission Grade	
Pre-Primary Education Attended	Gr 000: Gr: 00 Grade R:
Name of Current School	
Contact No. of Current School	
Highest Grade in Current School	
Reason for Leaving Current School	

SECTION B : PARENT / GUARDIAN INFORMATION

Note : A police affidavit or death certificate is required in the absence of one parent

Particulars	Father/Guardian 1	Mother/ Guardian 2
Title		
Full Name		
Surname		
Initials		
Preferred Name		
ID No.		
Date of Birth		
Marital Status		
Home Language		
Cellphone No.		
Home Phone No.		
Email Address		
Residential Address		
Postal Address		
Child living with parents/guardians	Yes : No:	Yes : No:
Parent Occupation		
Employer		
Work Phone No.		
Employers Physical Address		
Do you have a Church Membership?	Yes : No:	Yes : No:
Pastors Name		
Are you a Born again Christian?	Yes: No:	Yes : No:

SECTION C MEDICAL INFORMATION

MEDICAL AID

Medical aid name	
Medical aid plan	
Medical aid Member No.	
Medical aid Phone number	
Primary member on medical aid	

FAMILY DOCTOR

Family Doctor name	
Family Doctor phone no.	
Family Doctor business address	

EMERGENCY CONTACT PERSON

(other than Parents/ Guardians)

Name & Surname		
Relationship to the learner		
Contact No.'s		
Does your child have :	**YES**	**NO**
A Chronic Illness ?		
An Allergy ?		
Use Chronic Medication ?		
If you answered YES to any of the above, please specify details		

Has your child ever had?	YES	NO
Chicken Pox		
Pertussis (Whooping Cough)		
Measles		
German Measles		
Mumps		

Indicate any illnesses your child currently suffers from (Asthma, Epilepsy etc.)

Indicate any difficulty with hearing or vision:

Indicate any surgical procedures your child has undergone:

(Cross this section out if not applicable)

Has your child been immunised against?	YES	NO
Chicken Pox		
Pertussis (Whooping Cough)		
Measles		
German Measles		
Mumps		
Tuberculosis		
Diphtheria		
Poliomyelitis		
Tetanus		

Note: Students should have been immunised against all of the above illnesses before school attendance. Immunization against POLIOMYELITIS and TUBERCULOSIS (BCG) is legally COMPULSORY. Written evidence (stamped clinic card) is compulsory when admitting a child to the school.

Declaration of Vaccination:

Herewith, I_____declare that my child _____has / has not received all his / her childhood vaccinations.
If you answered *has not*, please specify which vaccinations are currently outstanding.

Name & Surname: _____ Signature: _____

INITIAL INITIAL

SECTION D - SCHOOL FEE POLICY

Winners Academy is a registered NPC Reg No.: 2018/481768/08 that relies on the prompt payment of school fees to uphold all operational functions of the organization.

1. A ***non-refundable registration fee of R500 per student*** is payable with a new application.
2. A ***non-refundable utility fee of R1500*** is payable per student upon acceptance of a new student.
3. The first instalment of tuition fees is payable upon acceptance of a new student, based on the option selected.
4. School fees are payable, **in advance**, **before the 1st day of each calendar month.**
5. Fees are payable via eft or Credit Card. Winners Academy does not accept cheques.
6. A statement will be issued monthly to update your current balance and remind you of any outstanding amounts or interest incurred on overdue accounts.
7. Accounts not paid within 30 days become subject to Prime Interest rate as determined by the South African Reserve Bank at the current time.
8. A first notice of payment will be issued after 30 days outstanding. If after 90 days your account is still not settled, it may result in your account being handed over for debt collection. During the 30–90-day period the debtor will be liable for all additional costs incurred related to debt collection.
9. The parent is entitled to elect to pay the school fees Annually, Termly or Monthly.
10. Ancillary Fees will be billed monthly to your account. A parent may elect to settle these fees upfront or termly. The accounts department must be notified to make the changes.
11. If Annual payment is selected, the discount of 5% is only applicable if full payment is received by 31 January 2025. Termly payments will receive a 2.5% discount.
12. If a learner transfers within the year and has paid the fees upfront, refunds will be done on a pro-rata basis, less any arrears owed and any discounts awarded will be deducted.
13. Failure to meet any financial obligations will result in the learner not attending classes and will be requested to remain at home until the school fees is paid up to date.
14. The parent has a right to cancel the contract at any time, for any reason, provided that the parent gives the school **ONE CALENDAR MONTH'S (1st to the last day of the month)** notice period in WRITING, before the withdrawal of the learner from the school.
15. A student Exit Form must be completed which will be considered as the official notice for termination of the contract with Winners Academy.
16. The Parent will be responsible for the payment of school fees until the termination date indicated on the Student Exit Form.
17. Any School records will not be forwarded to the new school until payment of all outstanding amounts are paid in full.

INITIAL INITIAL

ANCILLARY CHARGES

- Textbooks , Stationery, Outings (Incursions & Excursions) are not included in the fees.
- Sports (Swimming, Athletics, Soccer, Netball) are included.
- Music, Computer Studies, Robotics & Coding will be included in the fees only for 2025.
- Public Speaking, Spelling Bee, Chess, Drama, Dance & Bible Studies are included in the fees.
- Optional Subjects (Culinary, Media (Photography & Videography) are not included in the fees.
- Extra mural transportation is not included in the fees.
- School camps are not included in the fees.
- Aftecare is available at R50 per day from 2:30-6:00pm.

BANKING DETAILS

CRECHE & PRE_SCHOOL	PRIMARY & HIGH SCHOOL
First National Bank **Account Name:** **Branch : 251008 Branch Name: Meadowdale Mall** **Mall Account No. : 6307 162 5380** **Reference: Admission No. + Surname**	**First National Bank** **Account Name:** **Branch : 251008 Branch Name: Meadowdale** **Account No. : 6307 162 4340** **Reference: Admission No. + Surname**

Proof of payment must be emailed to admin@winnersacademy.co.za

INITIAL INITIAL

PERSON ACCOUNTABLE FOR THE SETTLEMENT OF FEES

Title	
Full Name	
Surname	
Initials	
Preferred Name	
ID No.	
Home Language	
Cellphone No.	
Home No.	
Work No.	
Email Address	
Residential Address	
Postal Address	

PERSON ACCOUNTABLE IN CASE OF A COMPANY / TRUST

Title	
Name	
Registration Number	
Contact No.	
Business Address	
Postal Address	

INITIAL INITIAL

CONSENT & INDEMNITY FOR VERIFICATION: FATHER/GUARDIAN 1

Surname: _____ Full First Name: _____

SA ID Number: _____ Passport No.: _____

Physical Address:

_____

Date of birth: _____

Verifications:

- Criminal Record: Have you ever had a previous conviction: YES ☐ NO ☐

If YES, Reason for conviction:

_____

- Credit Checks: Fraud detection and fraud prevention services.

  ☐ Permission is granted to facilitate all relevant credit and criminal record checks.

Indemnity:

I hereby authorize Winners Academy's duly authorized verification agent, to forward my personal information, including but not limited to my name, surname, identity number and fingerprints, to verification suppliers acting on behalf of the agent (including but not limited to SAPS, the Government of RSA, any educational, training, credit bureau and fraud prevention organisation). I authorize the agent to conduct all verification checks (including but not limited to credit bureau searches, drivers' licenses employment history, employment salary verification and any other relevant checks in the pre- and post – employment vetting process). I authorize the agent's suppliers to furnish personal information regarding my credentials, whether claimed or not, to the agent and The Winners Academy. I unconditionally indemnify the agent and its verification information suppliers against any liability which results or may result from furnishing information in this regard.

I understand that it is a condition of the South African Police Service and Tertiary Education Institutions, that:

- The information furnished to Winners Academy and the agent will be disclosed to me for comment before a decision is made on my employment / application; and
- Winners Academy is responsible for verifying the accuracy in respect of information furnished to the SAPS.

Consent:

I, _____(full name and surname) hereby consent that, and authorises Winners Academy to, at all times:

- Contact, request and obtain information from any credit or service provider (or potential credit or service provider) or registered credit bureau relevant to an assessment of the behaviour, profile, payment patterns, debt whereabouts and creditworthiness of the applicant.
- Furnish information concerning the behaviour, profile, payment patterns, debt whereabouts and creditworthiness of myself to any registered credit bureau or to any credit or service provider (or potential credit or service provider) seeking a trade reference regarding my dealings with Winners Academy.

I duly authorised signatory_____(name & surname) have read and understood all of the above.

Signed at _____(place) on _____/_____/_____(date)

Authorised signatory signature: _____

INITIAL INITIAL

CONSENT & INDEMNITY FOR VERIFICATION: MOTHER /GUARDIAN 1

Surname: _____ Full First Name: _____

SA ID Number: _____ Passport No.: _____

Physical Address:

_____

Date of birth: _____

Verifications:

- Criminal Record: Have you ever had a previous conviction: YES ☐ NO ☐

If YES, Reason for conviction:

_____

- Credit Checks: Fraud detection and fraud prevention services.

  ☐ Permission is granted to facilitate all relevant credit and criminal record checks.

Indemnity:

I hereby authorize Winners Academy's duly authorized verification agent, to forward my personal information, including but not limited to my name, surname, identity number and fingerprints, to verification suppliers acting on behalf of the agent (including but not limited to SAPS, the Government of RSA, any educational, training, credit bureau and fraud prevention organisation). I authorize the agent to conduct all verification checks (including but not limited to credit bureau searches, drivers' licenses employment history, employment salary verification and any other relevant checks in the pre- and post – employment vetting process). I authorize the agent's suppliers to furnish personal information regarding my credentials, whether claimed or not, to the agent and The Winners Academy. I unconditionally indemnify the agent and its verification information suppliers against any liability which results or may result from furnishing information in this regard.

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Consent:

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- Contact, request and obtain information from any credit or service provider (or potential credit or service provider) or registered credit bureau relevant to an assessment of the behaviour, profile, payment patterns, debt whereabouts and creditworthiness of the applicant.
- Furnish information concerning the behaviour, profile, payment patterns, debt whereabouts and creditworthiness of myself to any registered credit bureau or to any credit or service provider (or potential credit or service provider) seeking a trade reference regarding my dealings with Winners Academy.

I duly authorised signatory_____(name & surname) have read and understood all of the above.

Signed at _____(place) on _____/_____/_____(date)

Authorised signatory signature: _____

INITIAL INITIAL

CONSENT & INDEMNITY FOR VERIFICATION: DEBTOR (COMPULSORY)

Surname: _____ Full First Name: _____

SA ID Number: _____ Passport No.: _____

Physical Address:

_____

Date of birth: _____

Verifications:

- Criminal Record: Have you ever had a previous conviction: YES ☐ NO ☐

If YES, Reason for conviction:

_____

- Credit Checks: Fraud detection and fraud prevention services.

  ☐ Permission is granted to facilitate all relevant credit and criminal record checks.

Indemnity:

I hereby authorize Winners Academy's duly authorized verification agent, to forward my personal information, including but not limited to my name, surname, identity number and fingerprints, to verification suppliers acting on behalf of the agent (including but not limited to SAPS, the Government of RSA, any educational, training, credit bureau and fraud prevention organisation). I authorize the agent to conduct all verification checks (including but not limited to credit bureau searches, drivers' licenses employment history, employment salary verification and any other relevant checks in the pre- and post – employment vetting process). I authorize the agent's suppliers to furnish personal information regarding my credentials, whether claimed or not, to the agent and The Winners Academy. I unconditionally indemnify the agent and its verification information suppliers against any liability which results or may result from furnishing information in this regard.

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Consent:

I, _____(full name and surname) hereby consent that, and authorises Winners Academy to, at all times:

- Contact, request and obtain information from any credit or service provider (or potential credit or service provider) or registered credit bureau relevant to an assessment of the behaviour, profile, payment patterns, debt whereabouts and creditworthiness of the applicant.
- Furnish information concerning the behaviour, profile, payment patterns, debt whereabouts and creditworthiness of myself to any registered credit bureau or to any credit or service provider (or potential credit or service provider) seeking a trade reference regarding my dealings with Winners Academy.

I duly authorised signatory_____(name & surname) have read and understood all of the above.

Signed at _____(place) on _____/_____/_____(date)

Authorised signatory signature: _____

INITIAL INITIAL

SECTION E - SCHOOL CONTRACT

I/We the Parent(s)/Legal Guardian(s) of _____(Full name of Student) agree to the admission of the above student to Winners Academy in 2025 on the following Terms & Conditions.

1. I/We acknowledge and declare that I/we have read, understood and agree to the terms and conditions contained in this document. By signing this contract, I/we agree to the terms and conditions contained in this document and ensuring that the parent/guardian and the learner comply with any terms and conditions contained in the **School Policies and School Prospectus which form part of this contract**. The **Prospectus** is available from the school office and school website. If there is any provision in this Contract that you do not fully understand, please ask for an explanation before signing.
2. **I/we undertake to comply with all the rules and regulations of the school and acknowledge that it is the Parents'/Guardians' responsibility to make themselves familiar with the policies.**
3. I/We have correctly completed and returned the application form to the school and accept responsibility for advising the school in writing of any changes of family/contact details, annual permit renewals, immunizations and any other details of this contract.
4. By initialling each page, I/we give consent to the information contained on each page and confirm that the information is complete / accurate and not misleading. The rights and obligations contained in this contract are binding on every person who signs this contract and must be carried out in order for the learner to be successfully enrolled and retained at the school. Any misrepresentation will result in the application being disqualified or future withdrawal from WA.
5. As an account holder at Winners Academy, I/We accept full responsibility for all school fees, aftercare and ancillary charges according to the school Fee Policy and the payment plan I/We have selected.
6. In the event of the Third-Party taking responsibility for the payment of fees, I/we hereby bind myself/ourselves jointly in my/our personal capacity as surety and co-principal debtor with the Third Party for payment to the school of any amounts which are owing and may at any time become owing to the School by the Third Party.
7. I/We agree to give 1(one) calendar months' (**from 1st to the last day of the month)** notice in writing as per the **Student Exit Form**, should I/We wish to withdraw our/my child from the school. Failure to give notice will result in me/us being liable for the payment of 1 full month's fees in lieu of such notice. It is my responsibility as parent/guardian to provide the school with timeous notice.
8. I/We have been notified of and agree to the school fees applicable to the service provided by. I/We further acknowledge and consent to fees paid in advance will be deposited to the school and held in accordance with the provisions of the Consumer Protection Act, No. 68 of 2008.
9. I/We agree that non-payment of fees and/or ancillary charges will be deemed as a material breach of this contract and understand that I/We will be liable to pay interest and all other debtors costs incurred on the outstanding amount.
10. I/We understand that a breach in my/our contract will result in its termination, following of due process according to the disciplinary code and school fee policy of the school.
11. I/We agree that this agreement will come into effect immediately upon signature by me/us and shall apply for the full duration of the Learners enrolment at the school or until a new annual agreement supersedes this agreement.
12. As a Winners Academy Parent/Guardian, I/We will strive to act in a supportive role that will promote the reputation of Winners Academy and will also endeavour to treat all members related to the school (learners, parents and staff) with dignity and respect.
13. I/We will attend regular Parent/Teacher meetings to discuss my child's academic progress.
14. Unless you expressly notify us in writing to the contrary, you consent to your Child participating, under proper supervision, both in and outside the School, in sports and other activities as well to your Child travelling to and participating in School activities and programmes outside the School. Subject to the School taking reasonable care to avoid harm and save for any gross negligence on the part of the School, its employees or agents, the School is not responsible for loss, damage or injury resulting from such sports, activities or programmes and you indemnify the School against any claims in that regard.
15. I/We hereby accept admission to Winners Academy and confirm that all particulars that I/we have furnished on this contract or otherwise from time to time are or will be, to the best of our knowledge and belief, full true and accurate.
16. I/We understand that this document is the only and final contract with Winners Academy, refuting any previous contract**.**

THE CONTRACTUAL AGREEMENT WILL ONLY BE SIGNED AT THE SCHOOL PREMISES ONCE THE LEARNER HAS BEEN ACCEPTED.

SAMPLE ONLY

INITIAL INITIAL